

1st Findon Valley Sea Scout Group

Registered charity no. 308176



Privacy Statement

This document is created from a Construction Tool provided by the Scout Association January 2026.

What is this Privacy Statement?

This Privacy Statement sets out what we do with Personal Data and what you can expect from 1st Findon Valley Scout Group as part of our obligations when processing this Personal Data. Additional information about our general data privacy position can be found on <https://1stfindonvalleyscouts.org.uk/policies/>

What data is being gathered and why this information is being collected?

- Personal contact details such as name, title, address, telephone numbers and personal email address - so that we can contact you.
- Date of birth - so that we can ensure young people are allocated to the appropriate Section for their age and that adults are old enough to take on an appointment with Scouting.
- Gender – so that we can address individuals correctly and accommodate for any specific needs.
- Emergency contact information - so that we are able to contact someone in the event of an emergency.
- Government identification numbers e.g. national insurance, driving licence, passport - to be able to process volunteer criminal record checks.
- Bank account details and tax status information - so that we are able to pay any expenses and collect gift aid from HMRC where donations are made.
- training records - so that members can track their progression through the Scout programme or adult training scheme.
- Race or ethnic origin - so that we can make suitable arrangements based on members cultural needs.
- Health records - so that we can make suitable arrangements based on members medical needs.
- Criminal records checks - to ensure Scouting is a safe space for young people and adults.

Where will the data be stored and what protection is in place to keep it secure?

The data is stored securely on The Scouts membership system (for volunteers), Online Scout Manager (for volunteers, youth members and their families) and on secure online cloud storage (Microsoft 365). Each of these systems have their own data security policies and assurances.

Who will have access to this data?

Volunteers who are part of the group leadership team, trustee board and sections leadership teams will have access to the data relevant to the roles and activities they are supporting.

When will this data be destroyed?

See information details in our Data Retention Policy

<https://1stfindonvalleyscouts.org.uk/policies/>

Link to the Data Protection Policy

Our Data Protection Policy can be found on our website

<https://1stfindonvalleyscouts.org.uk/policies/>